



CALGARY RENOVATION SHOW

JAN. 13-15, 2017

BMO Centre, Stampede Park

Must DO's

Please be aware of the following rules regarding exhibiting in the Show! These are mandatory and will benefit your experience.

_____ I **MUST** not have signs higher than 12' from the floor with the bottom being at least 8' from the floor, IF my sign is attached to my booth.

_____ I **MUST** abide by the signage rules and regulations as per my booth dimensions OR have pre-approval from Show Management.

_____ I **MUST** stay completely within the dimensions of my booth without protruding into the aisles or into other Exhibitors' booth space.

_____ I **MUST** not share my exhibit space with another entity. I understand that each exhibit is restricted to the products & services contracted.

_____ I **MUST** provide carpet or other clean, appealing flooring that covers the entire dimensions of my booth either by renting from the show decorator or providing my own.

_____ I **MUST not dismantle my booth or begin packing up product prior to show close on Sunday, Jan. 15th, 2017.**

_____ I **MUST** professionally drape and skirt any tables used in my booth either by renting them from the show decorator or providing my own. I understand that bed sheets and plastic tablecloths are not permitted.

_____ I **MUST** have the backside and sides of my booth professionally finished (if exposed).

_____ I **MUST** have a fire extinguisher and functional smoke detector if my exhibit features an enclosed space such as a garage, shed, etc. or if it features a cooking demonstration.

_____ I **MUST** prepare a vehicle if it is to remain as part of my exhibit: contain 1/4 tank of gas or 20 liters, whichever is less. I understand that the keys must remain onsite, the battery must be disconnected and the gas cap taped closed.

_____ I **MUST** not bring any helium balloons, peanuts (in the shell) or popcorn into the Show.

_____ I **MUST** use a fire retardant protective coating (such as plastic) to protect the floor and all facility equipment if my booth display contains any soil, mulch, or similar materials.

_____ I **MUST** receive approval for my hanging signs/objects over 20 lbs. pre-approved by Calgary Stampede Event Services and my Exhibit Sales Consultant.

_____ I **MUST** obtain pre-approval from Show Management if my display is over 8 ft.

_____ I **MUST** have a permanently attached label indicating conformance to CAN/ULC-S109 on any tents and canopies in my booth space; as per the Calgary Fire Department Indoor Special Events Requirements Guide. I understand that any tents or canopies without the proper labelling will be removed from the show floor immediately.

COMPANY NAME: _____

PLEASE BE AWARE FAILURE TO FOLLOW EACH OF THESE RULES CAN RESULT IN YOUR COMPANY BEING EXCLUDED FROM EXHIBITING IN FUTURE SHOWS!

WE'VE GOT YOU COVERED!

**CALGARY
RENOVATION SHOW
JAN. 13-15, 2017
BMO Centre, Stampede Park**

**CALGARY HOME +
GARDEN SHOW
MAR. 2-5, 2017
BMO Centre, Stampede Park**

**CALGARY FALL
HOME SHOW
SEPT. 21-24, 2017
BMO Centre, Stampede Park**