

## LIFE SAFETY REQUIREMENT SUMMARY FOR EVENT EXHIBITORS

*(Note: It is the responsibility of the Show Manager to inform the special event participants of these life safety requirements.)*

*(Note: The requirements as noted below are only a condensation of the referenced sections of the Alberta Fire Code.)*

- **Emergency exits** must be kept clear of obstructions at all times, to meet egress requirements.
- **Exit signs** are to be visible above each exit and unobstructed (e.g. by booth separations).
- **Aisles** are to be kept clear and maintained at their full width. (3.5 or 2.5 meters)
- Ensure you do not exceed the permissible **occupant load**, i.e. don't have more people than is allowed.
- Be familiar with the **Fire Safety Plan** for the event and host facility. Train your personnel to it!
- Keep **all exterior doors** and fire department hose connections clear and accessible at all times.
- **Motor vehicles** inside a display building are to have:
  - No more than ¼ tank of fuel.
- **Small engines** (including ATV's) should be drained of gasoline, tank caps secured and batteries disconnected where applicable.
- **Bottled gas** (e.g. propane, natural gas) is not to be used within a building without the approval of the Calgary Stampede and/or the (Fire) Safety Code Officer.
- **Compressed gas cylinders** (e.g. helium bottles) are to be secured from falling and out of public reach.
- No lit candles or other **open flame devices** within buildings without approval of the (Fire) Safety Codes Officer. Every display using an open flame must have a 2A 10BC rated (minimum) multipurpose fire extinguisher.
- **All canopies and tents** must have a CAN/ULC-S109, "Flame Tests of Flame-Resistant Fabrics and Films". The canopy/tent must have an affixed tag within the canopy/tent.
- Design and furnish the event so that the **chance of a fire is eliminated** by having the decorative material made or treated to make it a non-flammable material, which conforms to CAN/ULC-S109, "Flame Tests of Flame-Resistant Fabrics and Films". You must ensure that the treated material will pass the match flame test in NFPA 705, "Field Flame Test for Textiles and Films."
- **Straw bales**, cut trees (within 14 days of cutting), wood chips, bark and floral decorations used in a booth must be treated to make it a non-flammable material, which conforms to CAN/ULC-S109, "Flame Tests of Flame-Resistant Fabrics and Films".
- Plastic cloth (except as tablecloth) and certain other plastic materials, tar-paper, nylon, oilcloth, etc. **cannot be rendered flame retardant and are prohibited**. Any decorative material may be subject to testing. Materials in violation shall be immediately removed from the building.

- **It is not the intent of this guideline** that textiles and similar combustible merchandise on display for sale be flame proofed, however, quantities shall be limited to an acceptable amount.
- **Boxes and cartons**, from which merchandise has been removed, must be neatly piled in storage areas designated by the property owner.
- **Outdoor displays, parked vehicles or other objects** shall not restrict access to, or obstruct from view, any fire hydrant or Fire Department connection on any building.
- **Cooking and/or warming appliances** shall be listed and labelled for commercial use (not residential) by a recognized testing laboratory (e.g. CSA or ULC). Residential appliances shall only be permitted if they are part of the demonstration and approved by the Calgary Fire Department.
- A maximum of **two pieces of cookware** may be used at any time per booth.
- **Cooking/warming appliances shall be isolated from the public** having a minimum of 1 meter separation on all sides, or by providing a sturdy, mounted separation shield between the device and the public.
- **Fire protection shall be provided by the exhibitor with any booth utilizing cooking appliances.** Each cooking booth will require; a “K” Class fire extinguisher, a 2A-10BC extinguisher and a smothering lid for each individual piece of cookware. **Note: A “K” Class fire extinguisher is not required if oil and/ or fats are not being used or if grease laden vapours are not produced.**

***For more information explaining these points, please contact a CS representative.***